

# The Parklangley Club

## GENERAL CODE OF CONDUCT FOR MEMBERS

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LAST UPDATED: 10/03/2023



## Document Control

### Revision History

| <b>Revision</b> | <b>Date</b> | <b>Author</b> | <b>Reason for Change</b> |
|-----------------|-------------|---------------|--------------------------|
| 0.1             | 10/03/2023  | Dave Cooke    |                          |
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# THE PARKLANGLEY CLUB

44a Wickham Way, Beckenham, Kent, BR3 3AF  
020 8658 9028 • info@theparklangleyclub.co.uk  
www.theparklangleyclub.co.uk



## GENERAL CODE OF CONDUCT FOR MEMBERS

This Code of Conduct (“Code”) must be observed by all Club members, as a condition of membership. You must

1. Respect the rights, dignity and worth of every user of the Club’s facilities and/or anyone present on Club premises and treat them all fairly and equally.
2. Act with dignity and display courtesy and good manners to everyone on Club premises or using the Club facilities or representing the Club. Do not, in any circumstances (and whether in person, in writing or on social media), undermine, put down or belittle others, including (but not limited to) Club employees, coaching staff, tournament referees, volunteers on the Club Management Committee, directors of Parklangley Freeholds Ltd or anyone else in a position of authority at the Club.
3. Whilst on Club premises and/or when dealing with any of the persons referred to in paragraph 2 of this Code (and whether in person, in writing or on social media), do not swear, or use critical or abusive language and do not commit violence, bully or harass others or commit physical or sexual abuse. Also do not behave in an irresponsible manner, in a way that is dangerous to you or others or which could bring the Club into disrepute.
4. Encourage and support high standards of sportsmanship and fair play in all sports played on Club premises and when representing the Club elsewhere.
5. Challenge any failure by others (whether members, guests or visitors) to observe paragraphs 1-4 of this Code.
6. Keep the Club’s sporting and other facilities clean and tidy. Dispose promptly of any rubbish or debris which you create when using any part of Club premises. Sweep clay tennis courts at the end of your playing session.
7. Take responsibility for and supervise properly your children, their guests, and other children for whom you have assumed temporary responsibility, in each case whilst they are on Club premises. Do not allow them to run around Club premises unsupervised. Failure to comply with this paragraph of this Code may result in you and



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your children and guests being asked to leave the Club premises forthwith. You must comply with this instruction.

8. Take responsibility for the conduct of your guests whilst on Club premises and procure that such guests comply with this Code.
9. Treat the bar and restaurant areas in the Club's premises with respect. Pick up promptly any food dropped by you, your children or your guests. Report any spillages to a member of Club staff so that appropriate measures can be taken to reduce resulting health and safety risks. Do not permit children or your guests to climb on the furniture in these areas or to put their feet on it.
10. Do not smoke or vape on Club premises (save in the designated outdoor area).
11. Do not take drugs (other than prescription drugs) or misuse other substances whilst on Club premises. Report promptly to a member of the Club management team any suspected such use by others.
12. Secure any bicycle (including E bikes) in the designated bike rack/area only. Do not leave them on any other part of Club premises. Do not cycle on any of the external pathways on Club premises. Bikes are parked owner's sole risk.
13. Park any vehicle in a designated parking bay only. Turn off car lights and ignition whilst waiting. You acknowledge that vehicles parked on Club premises (and the contents of such vehicles) are parked at the owner's sole risk.
14. Do not leave personal items in any locker on Club premises overnight. You acknowledge that any items stored in such a locker are left at the owner's sole risk.
15. In addition to observing this general Code, observe any rules set from time to time by any section of the Club of which you are a member.

## **BREACHES OF THIS CODE – POTENTIAL SANCTIONS**

Breaches of this Code will initially be dealt with by the Club Manager or Deputy Manager.

Potential sanctions include:

- A. an informal warning
- B. a formal warning (in writing)
- C. suspension of your membership for a stated period (with a refund of prepaid membership fees for that period or an extension of membership to match the period of suspension)
- D. suspension of your membership for a stated period (without a refund of prepaid membership fees for that period and without extension of membership)
- E. referral of the issue (and sanctions) to the Club's management committee, to deal with it in the manner set out in the Articles of Association of Parklangley Freeholds Ltd,



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which Articles can be viewed on the Club website under Member Resources ([www.theparklangleyclub.do.uk](http://www.theparklangleyclub.do.uk)).

### **REVIEW OF THIS CODE**

This Code may be reviewed and changed from time to time. The revised version will be lodged under Policies on the Club website. Please look at this from time to time, especially just before you renew your membership, so that you know what is expected of you.

Revised Version 2: Dated 10<sup>th</sup> March 2023



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