

The Parklangley Club
Function Suite Hire Information
Function Catering Information
Function Booking Form
2022/23



The Parklangley Club

Function Suite Hire Information 2022/23

Thank you for your interest in The Parklangley Club's function suite.

We cater for almost every event – with views over our grass and clay courts, it is the perfect venue for your celebration!

The function suite holds up to **120 people** seated and **250 people** standing, and comprises of a large room which can be subdivided for smaller events; dedicated bar and kitchen facilities; a large balcony area; lift access and fully accessible toilet facilities adjacent.

Drinks are priced in line with the Club's members' bar downstairs and we offer an impressive range of meal and service options, including three+ course dinners and hot/cold finger buffets. Menus can be tailored to your requirements.

We are very flexible over the arrangements for your function and have extensive experience arranging additional elements to make your celebration a success.

MEMBERSHIP REQUIREMENTS

Non-members are required to become social members. Social membership comes with a number of benefits. *Please see details enclosed/attached.*

PRICES

All prices are subject to change if you are booking a year or more in advance.

Function Suite Hire

Includes setting up, bar staff, duty manager and clearing up

Full Day Hire 12.30pm-midnight £500

Evening Hire 6pm-12.00 midnight £350

with late licence up to 12.45am, an additional charge of £70

Daytime Hire – functions of four hours, *please ask for details* £200

Other Services/Costs

Social Membership £50

Sound System – for speeches etc £25

Projector £25

Linen Charge, per cloth £4

Drinks

We have various soft drinks, spirits and a vast wine menu available. We can accommodate any special requirements you may have. *Please ask for more details.*

TERMS & CONDITIONS

- 1 Function bookings may only be made by a current member, who must be present throughout the function.
- 2 The booking member shall ensure that all persons attending the function observe the conditions below and shall promptly make good any loss or damage (whether to the Club premises, persons or property thereon, or otherwise) which stems from their failure to do so.
- 3 The Club is non-smoking. Anyone attending the function who wishes to smoke may do so only on the covered first floor external balcony, until 11pm only, or the designated smoking area.
- 4 Where the function includes live or recorded music, this must stop at midnight or 1am if a late licence has been granted.
- 5 The bar will close at 11pm for functions finishing at midnight, or midnight for functions finishing at 1am.
- 6 To minimise noise emanation, the windows in the function suite and the fire escape doors to the balcony must be kept closed at all times during the function (unless there is a fire or other emergency).
- 7 Alcohol may only be served to the booking member and/or guests aged 18 or over. Proof of age may be required by our bar staff.
- 8 All those attending the function should, when leaving the Club, do so quietly and with due regard to the residential nature of the surrounding area. **All guests must be off the premises by midnight** unless permission has been given for a late extension where guests **must be off the premises by 1am.**
- 9 Wedding parties who use the main bar area for receptions should be aware that Club members will be using the patio area and this area is essentially reserved for Club members. It is not intended that wedding guests should use this area.
- 10 Any equipment brought in by the hirer either owned or hired by themselves are the hirer's responsibility. The Parklangley Club will not accept any responsibility for any damage or loss, however caused, including transportation. The Parklangley Club will look after and store any equipment at the end of the function for collection at a later date, but the Club will not accept any responsibility for damage or loss, however caused.
- 11 DJs and bands hired privately are the hirer's responsibility.
- 12 A non-refundable deposit of £160 is payable at the time of booking by debit or credit card.
- 13 The balance of the cost (shown opposite) is payable one week prior to the function by debit or credit card. A 2% surcharge will apply to credit card payments but there is no surcharge for debit card payments.

The Parklangley Club, 44a Wickham Way, Beckenham, Kent, BR3 3AF
020 8658 9028 • info@theparklangleyclub.co.uk
www.theparklangleyclub.co.uk

THE PARKLANGLEY CLUB

The Parklangley Club

Function Catering Information 2022/23

All prices per head

THREE COURSE HOT PLATED MEAL

Weddings – with additional service, Adults £35; Children £17

Functions – Adults £30; Children £15

Please select one starter, one main course and one dessert. Vegetarian options are available. Full waitress service.

Starter Options

Prawn cocktail with Marie Rose sauce
Tomato and mozzarella salad, with fresh basil & pesto sauce
Fan of melon with Parma ham
Smoked salmon paté with melba toast
Butterfly king prawns with sweet chilli sauce
Breaded camembert with redcurrant sauce
Scottish oak smoked salmon with wild rocket & balsamic glaze
Homemade soup of your choice, with crispy croutons and roll & butter

Main Course Options

All served with hot potatoes of your choice and fresh seasonal vegetables
Grilled supreme of salmon with lemon butter sauce
Chicken breast stuffed with mascapone & red pesto wrapped in smoked Black Forest ham, topped with sweet red pepper and cream sauce
Breast of duck with blackcherry and ginger sauce
Beef Bourguignon with basmati rice
Roast turkey with chipolata, stuffing, cranberry sauce and gravy
Roast topside of beef with horseradish sauce, Yorkshire pudding and gravy
Lamb rump with red wine, rosemary & redcurrant sauce

Dessert Options

Salted caramel profiteroles with chocolate sauce
Raspberry or strawberry pavlova
Key lime pie
Chocolate brownie with ice cream
Apple pie with cream
Lemon tart
Fresh fruit salad
Warm Bakewell tart with cream

Other

Cheese board selection (ordered per table, cost per head) £3.50

Coffee & Mints

TWO OR THREE COURSE COLD BUFFET MEAL

Weddings – three courses with additional service, Adults £32.50; Children £17

Functions – three courses, Adults £30; Children £15

Functions – two courses, Adults £25; Children £12.50

Functions – main course only, Adults £12.50; Children £10

Two courses, please select three main dishes and two desserts.

Three courses, please select one starter, three main dishes and two desserts.

Food is served on china plates. Stainless steel cutlery & napkins are all provided.

Starter Options

Prawn cocktail with Marie Rose sauce
Tomato and mozzarella salad, with fresh basil & pesto sauce
Fan of melon with Parma ham
Smoked salmon paté with melba toast
Butterfly king prawns with sweet chilli sauce
Breaded camembert with redcurrant sauce
Scottish oak smoked salmon with wild rocket & balsamic glaze
Homemade soup of your choice, with crispy croutons and roll & butter

Main Course Options

Served with seasonal salads and hot minted new potatoes.

Roast Norfolk turkey
Rare roast beef
Darne of fresh salmon
Cajun spiced chicken breast
Honey Roast Gammon Ham
Coronation Chicken

Dessert Options

Salted caramel profiteroles with chocolate sauce
Raspberry or strawberry pavlova
Key lime pie
Chocolate brownie with ice cream
Apple pie with cream
Lemon tart
Fresh fruit salad
Warm Bakewell tart with cream

HOT BUFFET

Excluding dessert (£6) £19.50

Please select two dishes. Served with a choice of salads, bread roll & butter. Food is served on china plates. Stainless steel cutlery, table linen & napkins are all provided.

Chilli con Carne with basmati rice
Chicken curry with basmati rice
Lasagne al forno
Chicken stroganoff with rice
Ratatouille bake

FINGER BUFFET 1

£13.00

This will be set out for you at the time required as several items are served hot. Price includes use of china plates, serviettes and table cloths.

Crispy chicken breast bites with barbecue sauce • Vegetable spring rolls with hoisin sauce • Cajun spiced sausage rolls • Cumberland bombs glazed with mango chutney and wholegrain mustard • Breaded wholetail scampi with tartare sauce • Chicken tikka with mint yoghurt • Crown of king prawns with Marie Rose dip • Mozzarella pearl with cherry tomato & basil • Vegetable samosas with sweet chilli sauce • Assorted mini pizza bites

FINGER BUFFET 2

£14.00

This will be set out for you at the time required as several items are served hot. Price includes use of china plates and serviettes.

Cumberland bombs glazed with mango chutney and wholegrain mustard • Feta cheese & red onion tartlettes • Lamb and beef meatballs with tzatziki • Butterfly prawns with sweet chilli dip • Beer battered cod goujons with tartare sauce
Brie with red grapes • Thai chicken goujons with chilli and coriander • Southern fried chicken fillets with barbecue dip • Vegetable spring rolls with hoisin sauce • Vegetable samosas with sweet chilli sauce

The Parklangley Club

Function Booking Form 2021/22

Please read our terms and conditions and complete form in CAPITALS.

BOOKING MEMBER DETAILS

Title Mr/Mrs/Miss/Ms (please circle/enter)			
First Name			
Surname			
Address			
Postcode			
Tel Mobile			
Tel Home			
Email (please print email address clearly)			
Are you a member of The Parklangley Club			Y / N
Date of Function		/	
Type of Function (for example 40th, 50th)			
Is this a surprise party?			Y / N
If yes, please provide a contact name and contact details for all future communications:			
Approximate number of guests attending			
Is food required?			Y / N

If yes, please indicate the type of food required:

- Buffet
 Sit-down

Would you like us to book a DJ for you?			Y / N
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Function Start time

Guest arrival 7.30pm 8pm Other _____

Function Finish time

- Bar to close at 11pm and music to finish at midnight
 Bar to close at midnight and music to finish at 12.45am

Any special requirements?

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COSTS (PLEASE COMPLETE)

Function Suite Hire

Full Day Hire 12.30pm-midnight	£500 _____
Evening Hire 6pm-12.00 midnight	£350 _____
with late licence up to 12.45am	£70 _____
Daytime Hire – functions of four hours	£200 _____

Other Services/Costs

Sound System – for speeches etc	£25 _____
Projector	£25 _____
Linen Charge @ £4 per cloth/table	total _____

Total

Please read and sign:

I agree to the terms and conditions and wish to pay a non-refundable deposit of £160

- by paying £160 at the till (*staff to attach copy of receipt*)
 by debit/credit card (*only required if filling in online*)

Card Number			
Start Date		/	
Expiry Date		/	
Issue Number (if relevant)			
Name on Card			

If signing digitally, I agree that my name typed below shall serve as my legal signature.

Signature
Print Name
Date

FOR OFFICE USE ONLY

- Booked on Clubsys
 Extension Applied/Granted
 Disco booked
 Name of DJ
 Kitchen informed
 Bar informed
 £160 Deposit Paid
 Date paid
 Form of payment
 Staff to sign

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