

## **Badminton Committee Members**

### **What to expect:**

There are three elected representatives for each night, A, B, C and D, which must comprise of both men and women.

'Reps' are required to regularly attend their club night and attendance at committee meetings to ensure that they are adequately representing their members, where reasonably possible subject to other personal and work commitments.

Reps are expected to lead club night and facilitate the efficient running of the night.

Reps will be notified by the club office that a prospective new member will be attending club night. The reps will play them in and decide whether they are suitable. If they are the reps will give them an application form and notify the club office they are suitable. If they are not suitable the reps will notify the club office and recommend which club night is appropriate.

The club's manager attends the committee meeting both to provide feedback through the reps and to listen to any concerns that might be expressed. In some cases, items might be taken away and dealt with by the club management team, as appropriate.

There are four regular committee meetings a year. In these meetings agenda items are discussed as they pertain to the badminton members, including periodic review of the badminton club rules and procedures.

Reps are asked a week before the next meeting for any agenda items that they might have or that has been raised by a member, and are requested to provide a paragraph of explanation for the benefit of other members to consider prior to arrival at the meetings. The full agenda is circulated prior to the meeting.

Reps are elected for three years at a time and the longest serving rep has the option of standing down at the end of this period or putting their name forward to stand for re-election, against any other nominations.

The chairman has to seek a vote of confidence each year. If he does not receive it, he has the option of standing down or seeking re-election from all club members.

The committee also nominate a team selection sub-committee, at the summer meeting to organise the notification, selection and timetabling of the team fixtures to and on behalf of the members.

Working groups are also nominated periodically to look at or consider particular subjects or matters and report back with their findings to the main committee.

Disciplinary or serious matters are initially reviewed by the Chair, the deputy and the secretary as a group to decide upon the appropriate course of action and means of resolution, which in some case might mean referring it to a nominate panel of people or to the club management, as appropriate.