



# THE PARKLANGLEY CLUB

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## First Aid Policy

Detailed below is the clubs first aid policy which will be followed in the event of an emergency.

### 1. Objective:

To provide immediate and appropriate first aid care to members, guests, staff, and anyone involved in club activities.

The Clubs first aid aim is to **Preserve** life, **Prevent** any condition getting worse, and to **Promote** recovery.

The Clubs first aid staff will always try to gain permission from any individual requiring assistance prior to treatment, but this may not be possible in certain circumstances where individuals may be unconscious and require immediate lifesaving support.

### 2. Responsibilities:

Designate specific individuals responsible for first aid management, such as certified first aid providers, coaches, or club managers.

### 3. First Aid Training:

All relevant coaches, staff, and volunteers will receive appropriate first aid training and certification.

The club will ensure that training is up-to-date and that certificates are regularly renewed.

### 4. First Aid Kits:

First aid kits are readily available at the club in the event of a first aid emergency.

We regularly complete inspection and restocking of first aid kits.

### 5. Medical Records:

Participants on our coaching programme should advise the Club of any medical condition which may require support by our first aid team such as allergies or respiratory difficulties such as Asthma. Confidential medical records will be maintained and detailed on our coaching registers.



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**6. Communication:**

The club has clear communication channels for reporting injuries, illnesses, or incidents. This information will be shared on request with local authorities and governing bodies.

We will inform parents in a timely manner in the event of a first aid emergency.

**7. Transportation and Ambulance Services:**

If a member, guests, or visitor to the club requires emergency medical support beyond first aid, we will seek support from emergency services. It will be the responsibility of the emergency services to arrange adequate transport to hospital.

**8. Incident Reporting:**

The club has a reporting system for all first aid incidents and near misses. We use incident reports to continuously improve safety measures.

On occasions the Club are required to report incidents to the Health and Safety Executive using a Reporting of Injury, Diseases and Dangerous Occurrences (RIDDOR) form.

**9. Review and Training:**

The club will regularly review our policy and update where required. Designated first aid staff will receive ongoing first aid training and drills.

**10. Non-Discrimination and Inclusivity:**

First aid will be provided to our members, guests, staff, and visitors without discrimination.

**11. Legal and Insurance Compliance:**

Our club's insurance covers first aid incidents.

**12. Approval and Implementation:**

This policy has been communicated internally amongst our staff and management structure and available on the Clubs website [www.theparklangleyclub.co.uk](http://www.theparklangleyclub.co.uk) under our governance section.



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